

**BYLAWS of the
NEVADA FACULTY ALLIANCE
• TMCC CHAPTER •**

Article I. Name

The name of this organization, **TMCC Chapter of the Nevada Faculty Alliance (NFA)**, is in accordance with the Bylaws of the Nevada Faculty Alliance, and represents members of NFA at Truckee Meadows Community College.

Article II. Purpose

The purposes of the TMCC Chapter of the NFA are contained in Article " of the Bylaws of the Nevada Faculty Alliance, and are to:

- Section A. Work for the welfare and advancement of the post-secondary public education within the State of Nevada and the improvement of instructional opportunities for students who seek post-secondary public education, including graduate and professional training.
- Section B. Act as the representative of the faculty in collective bargaining to identify, research, refine, and execute proposals for a written contract of employment covering matters affecting compensation, working conditions, and other terms and conditions of employment.
- Section C. Work through lobbying, collective bargaining and in other ways:
1. To obtain explicit guarantees of academic freedom and tenure as exemplified by the AAUP 1940 Statement of Principles of Academic Freedom and Tenure, the 1958 Statement of Procedural Standards on Faculty Dismissal Proceedings, and the 1971 Procedural Standards on the Renewal and Non-renewal of Faculty Appointments, and the 1966 Statement on Government of Colleges and Universities, the 1974 statement, as revised in 1981, on Faculty Participation in the Selection, Evaluation and Retention of Administrators, and other relevant AAUP documents, federal and state laws and constitutions.
 2. To ensure the vital participation of faculty in establishing curricula and maintaining proper professional and educational standards, and to create orderly and clearly defined procedures within the faculty governmental structure for prompt consideration of problems and grievances of faculty members, to which procedures any affected individual or group shall have full access.
 3. To obtain and maintain adequate financial support for post-secondary public education in Nevada, through lobbying efforts at the state and national levels, and other means.

Article III. Membership

Section A. Eligibility

Any person who is employed as academic faculty or professional staff with at least a .5 contract shall be eligible for membership in NFA. This will include, but not necessarily be limited to, teaching faculty, division chairpersons, professional library faculty, counselors and others with instruction-related duties. Good-standing membership shall commence with enrollment and payment of dues and end when dues payments cease. All members of the TMCC Chapter must be members of NFA.

Section B. One- Person-One-Vote

The TMCC Chapter of the NFA shall apply the one-person-one-vote principle for the election of officers and representation on the NFA State Boards and Committees.

Section C. Membership Affiliation

Members of the TMCC Chapter of the NFA shall also be affiliated with AAUP, with all the rights and privileges of membership in AAUP, through its parent organization, the NFA.

Section D. Disciplinary Action

Individual members of the TMCC Chapter of the NFA may be disciplined for failure to subscribe to the goals and objectives of the NFA and to abide by its Bylaws. If the TMCC Chapter of the NFA takes actions which are in violation of the Bylaws of the NFA, the Chapter may be suspended upon recommendation of the Executive Board of the state NFA and upon a two-thirds vote of the general state membership of the NFA.

Section E. Due Process

The TMCC Chapter of the NFA guarantees that no member may be censored, suspended or expelled without a due process hearing which shall include an appropriate appellate procedure.

Article IV. Elections. Terms of Office. Duties of Officers

Section A. Election of Officers

Officers shall be elected biennially by open nomination and secret ballot by all Chapter members. Chapter Officers are: President, Vice President, Secretary, and Treasurer. These four Officers shall constitute an Executive Committee of the TMCC Chapter of the NFA for the purposes of accomplishing the organization's business between Chapter meetings. The Executive Committee shall also act as the Nominating Committee for the purpose of developing a list of

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candidates for the election of Officers. All NFA members shall have the right and opportunity to nominate candidates for Chapter offices.

Section B. Term of Office

Term of office for Officers and Representatives shall be for two years with the election held during the spring semester of every even-numbered year. The term of office shall be from 1 July through 30 June for the two year period. Committee Chairs and members shall be renewable annually on a volunteer or appointment basis.

Section C. President

The President shall preside over meetings, publish meeting agendas, receive and distribute meeting minutes, aid in publishing the Chapter newsletter, work with the Legal Assistance Committee Representative on legal matters and individual cases, serve as the Chapter's State Board Representative, make recommendations for appointments to standing and ad hoc committees, provide leadership in the formulation of Chapter committees and activities, and serve as a member ex-officio on all standing committees.

Section D. Vice President

The Vice President shall, in the event of the President's absence during a meeting, assume the duties of the President. If the President is unable to complete his/her term of office, that Office shall be filled by the Vice President.

Section E. Secretary

The Secretary shall keep an accurate record of all regular meetings with official prepared and forwarded to the President within two weeks after each meeting. The Secretary shall also assist in the publication of the Chapter newsletter as needed.

Section F. Treasurer

The Treasurer shall be responsible for maintaining all Chapter financial accounts with accurate, up-to-date records. The Treasurer shall present a financial report at each regular meeting and prepare a budget once a year for consideration by the membership. Duties of the Treasurer may be assigned to another Officer if approved by a majority of all members of the Chapter.

Article V. Chapter Meetings and Activities

Section A. Meetings

Regular meetings shall be scheduled at least twice per semester to conduct Chapter business. Additional meetings may be scheduled, as needed, at the request of any member and concurrence by a majority of the Executive Committee.

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1. Notices

- a. Meetings shall be on call of the Chapter President with at least ten days notice, except as required in emergency situations.
- b. Action may be taken only on items listed as action items on the published agenda.

2. Quorum

A quorum shall be a numerical majority of all members of the TMCC Chapter of NFA or, in cases where there is less than a quorum at a meeting, a numerical majority of the Executive Committee.

Section B. Activities

The TMCC Chapter of the NFA shall schedule, as deemed proper, other activities in keeping with the purposes of the Chapter and the NFA.

Article VI. Committees

Section A. Standing NFA Committees

The President of the TMCC Chapter of the NFA shall make recommendations for the appointment of Chapter members to serve on each of the following NFA State Committees: Collective Bargaining Committee, Legal Assistance Committee, Lobbying Committee, and the Political Action Committee. Recommendations are subject to the approval of the membership at large or, in the case of an emergency appointment, the Chapter Executive Committee.

Section B. Standing and Ad Hoc Chapter Committees

The President of the TMCC Chapter of the NFA shall establish standing committees and ad hoc committees, as necessary, and may recommend appointments to the committees. Recommendations are subject to the approval of the membership at large or, in the case of an emergency appointment, the Chapter Executive Committee. The Standing Committees are:

- **Membership** This committee is responsible for signing new members. When needed, this committee may also conduct surveys, polls and/or canvas the faculty. Membership is open to all members of the Chapter. The Chair is selected by majority vote of the Committee membership or by designation of the Chapter President.
- **Bargaining Council** This committee is responsible for research, information gathering, identification of local and state issues, and organization of bargaining positions. Membership is open to all members of the Chapter. The Chair is selected by majority vote of the Committee membership or by designation of the Chapter President.

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- Communication This committee is responsible for creating, editing, producing, and dispersing a newsletter for all members of the Chapter. When requested, this committee will represent the Chapter in publications and/or other media.

Article VII. Finances

Section A. Dues

Dues of the State NFA shall be set yearly by the Executive Board. The TMCC Chapter may establish additional dues or assessments, with the approval of the State Executive Board and the approval of a majority of all members of the Chapter.

Section B. Reduced Dues

NFA members employed less than full-time shall be eligible for a reduction of dues to an amount representing not less than one half (1/2) of full-time dues. Dues may also be reduced through special promotions of the AAUP and/or NFA.

Section C. Fiscal year

The fiscal year of the TMCC Chapter of the NFA shall be 1 September through 31 August.

Article VIII. Parliamentary Procedure

Robert's Rules of Order Revised shall be the authority on all matters of procedure not otherwise covered in the Bylaws of the NFA.

Article IX. Amending Procedures

Amendments to the TMCC Chapter Bylaws may be proposed by a majority of the members of the Chapter, a majority of the members of the Executive Committee, and/or a majority of the members of the TMCC NFA Bylaws Committee. The proposed Amendment(s) must be presented for a vote of the total Chapter membership and passed by a majority of the Chapter members.

Article X. Liability of Officers and Members

Officers and members of this organization shall not be liable for the debts, liabilities, or obligations of the organization.